



SUPPLY REQUEST

Ministry/Dept:	Date needed:	Name:
Ph #	Date:	Delivery location:

NAME	PRICE PER UNIT	QTY	TOTAL
Hamburger Trays/Sm. Sandwich Carryouts	0.05		
6 " Styrofoam Plates	0.04		
7" x 9" Platters	0.05		
9" Plates	0.09		
10 1/4 Plates, Compartment w/ Cover	0.13		
10 1/4 Plates, Compartment	0.08		
5 oz. Bowls	0.03		
12 oz. Bowls	0.04		
Plastic Knives	0.025		
Plastic Forks	0.025		
Plastic Spoons	0.025		
Plastic Serving Spoons	0.31		
5 oz. Plastic Cup (Kiddie Cups)	0.02		
9 oz. Plastic Cup	0.04		
16 oz. Plastic Cup	0.08		
10 oz. Styrofoam cup	0.03		
16 oz. Styrofoam cup	0.04		
Cocktail napkins (white only)	0.01		
Regular Dinner napkins (white)	0.02		
Napkins, topgrade-choose color	0.07		
Tablecloths 40" x 300" (by foot or roll)	0.06		
Top grade Tablecloths 54" x 108"	2.00		
Tablecloths 84" Diameter (round cloths)	1.69		
Trash Liners 15" x 9" x 33"	0.17		
Trash Liners 22" x 18" x 58"	0.29		
Paper towels (by the roll)	2.22		
Toilet tissue (by the roll)	0.72		
Kleenex	1.10		
Multi Fold Towel	0.01		
8 oz. paper cups	0.06		
Clear plastic forks	0.03		
Clear plastic spoons	0.03		
Clear plastic knives	0.03		
6 inch clear plastic plate	0.12		
9 inch clear plastic plate	0.22		
Latex gloves	6.40 box		
Lysol	36.88 case		
Lysol wipes	12.98/4 pk		
FILLED BY:			
	TOTAL		

